



CONDITIONS OF EMPLOYMENT

PROTECTING OUR STUDENTS

Oregon Law requires that every school employee who has direct unsupervised contact with students be fingerprinted and undergo a criminal history background check as a condition of employment in Oregon Public Schools. This requirement applies to all employees whether they are temporary, part-time, or working in an extra-duty position. Our board policy also has a negative drug test result as a condition of employment.

If you are a licensed teacher with a current valid Oregon Teaching license, please fill out the criminal history form that is included with this application. *You do not need to be fingerprinted again.*

If you are not a licensed teacher, you must be fingerprinted before your employment begins. You will be responsible for the full cost of the processing fee. Fieldprint charges a fee to set the online appointment and the Oregon Department of Education charges a fee for the processing which will be deducted from your paycheck (See the NSSD Deduction Authorization form).

Please be accurate when completing the Employee Background Information form. Your signature on the form verifies that the information you provide is complete and accurate. A false statement, or a conviction of any of the crimes listed on ORS 342.143, will result in termination. To obtain a complete list, please contact North Santiam School District Human Resources Dept. at 503-769-0635.

Per Board policy, you will also be required to have a drug test and a negative result of that test as another condition of employment.

I have read the above and am informed of the above procedures.

Signature

Date

AUTHORIZATION TO OBTAIN AND RELEASE INFORMATION

I authorize any Oregon school district for which I have completed an employment application to check my references, to obtain information from my prior employers and educational institutions, and to take other actions to investigate any information provided in my employment application, and to obtain information relevant to evaluating my qualifications and fitness for a classified position. I authorize my listed references, past employers and educational institutions, and anyone else who has information about my work history, educational qualification or fitness, to provide such information to any school district for which I have completed an employment application. I release the school district and all persons providing information to the school district from any liability whatsoever for obtaining and providing that information, regardless of the results.

Signature

Date